

St. Jude School Enrollment Policy

St. Jude School welcomes students who wish to apply for admission regardless of race, sex, or national origin. However, because requests for admission may exceed school capacity, and because the school is supported by the parishioners of St. Jude Catholic Church, priority for admission and continued enrollment at St. Jude School will be given to children of “active” members of St. Jude as outlined in the “School Family Stewardship Policy”. “Active” as used in the **Enrollment Priorities** means as described in the “School Family Stewardship Policy”.

Enrollment Priorities

- Priority One** You are re-enrolling children presently attending St. Jude School (grades K through 8) and they are “in good standing”*.
- Priority Two** You are an active member of St. Jude Church enrolling siblings of children presently attending St. Jude School.
- Priority Three** You are an active member of St. Jude Church residing within the boundaries of the parish and enrolling children for the first time.
- Priority Four** You are an active member of St. Jude Church residing outside of the parish boundaries and enrolling children for the first time.
- Priority Five** You are a non-parishioner or inactive member, have children attending St. Jude and are enrolling siblings.
- Priority Six** All other families, including non-parishioners and inactive members enrolling children for the first time.

*“In good standing” means that the student has a satisfactory disciplinary record (according to the standards established by the school), and the student’s financial obligations to the school are current at the time of re-enrollment for the next school year. The Parish Finance Committee will have the final decision as to whether a student’s financial obligations are current.

The school will conduct registration at a time and a date to be selected and announced by the Principal. Notice will be made in the parish bulletin and there will be written notice for the currently enrolled students to take home, in advance of the registration date. All eligible applications will be taken up to a deadline date to be announced by the Principal. The school representatives taking applications will sort them by order of Priority, and will provide a copy of the Enrollment Policy to the family submitting the application.

As soon as possible after the deadline date, the Principal and assistants will confirm the Priority assignment of each applicant and enroll all Priority One applicants first. As classroom space permits and after all Priority One applicants have been admitted, the Principal will enroll all Priority Two applicants, or as many as can be enrolled until

(2)

classroom space is filled. The Principal will continue in this manner through Priority Six applicants, until all classroom space is filled. "Filled classroom space" as used for enrollment purposes is the maximum capacity of a classroom (as determined by the Principal), minus up to two spaces at the discretion of the Principal for students who may apply during the school year as Priority Two or Three students.

If the parent or guardian of an applicant child disagrees with the Priority assignment, the parent or guardian will inform the Principal of such disagreement, and if practical, the Principal will meet with the parent or guardian before the deadline date.

When requests for admission exceed school enrollment capacity and multiple families merit the same enrollment priority, the order of enrollment will be determined by the chronological date each of those families registered as parishioners in St. Jude Church.

The Principal will have final authority on a case-by-case basis of which Priority Five and Six children will be admitted. The Principal will take into consideration the characteristics, motivation and background of the child and the child's family, including but not limited to their religious affiliation.

(School Commission approved 09-13-05)
(Parish Council approved 09-15-05)