

# **St Jude School Commission Minutes of the Meeting Held October 10, 2006**

The St. Jude School Commission (the "Commission") met on October 10, 2006. The following members of the Commission were present, constituting a quorum: Cheryl McAllen, Chairperson; Mary Ann Chamberlin, Vice-Chairperson; John A. Hovanec, Secretary; Sr. James Michael, Ex-Officio Member and Administrative Officer; Kathleen Fluke, Member; Paul Sahn, Member; John Swhear, Member; Michael Croddy, Member; and Vicki Rohrman, President PTO.

The Chairperson opened the meeting at 7:00 pm. She recognized Annette Calloway who provided an opening prayer. The Faith Formation Commission and School Commission went around the room and introduced themselves. Mrs. McAllen and Mrs. Calloway discussed the progress of the Capital Campaign and the architect's proposed capital improvements. Donna Rund advised that the Grand Ministry Fair will take place on November 18-19, 2006.

The minutes from the previous meeting of the Commission held on September 12, 2006 were approved, with amendments, having been previously distributed to the members of the Commission.

Mrs. McAllen updated the Commission on the Policy for Resources Program and Mrs. Fluke distributed the Goals outlined by the teachers. Mr. Jeff Clark, President of Homework Watcher, gave a short presentation on Homework Watcher. The Commission agreed that Sister should proceed with implementing Homework Watcher.

Michael Croddy advised that the Parish Council rejected the School Commission non-smoking policy proposal. The Commission agreed that Mrs. McAllen would speak to the Parish Council and encourage the Council to create and adopt a non-smoking policy.

Mrs. McAllen advised the Enhancement Committee is still raising money on behalf of the school elevator. Registration Fees will need to be determined and new Reading and Literature Books will need to be ordered.

Two By-Law changes were proposed by Mrs. McAllen 1) Article V, Section 1: An Electronic vote (in lieu of meeting) is acceptable on an issue before the SC with the prior approval of the pastor. Unanimous written consent must be signed by all members of the SC and the signed consent must be filed with the records of the SC. Electronic voting is to be utilized only when a formal meeting of the SC cannot be arranged due to time constraints; 2) Article IV, Section 6: To aid the transition to a new Chairperson, it is recommended that the Chairperson not be in the last year of his/her term on the SC.

Sr. updated the Commission of the Virtus Program Requirements and that anyone working with or around the school children must have Virtus training.

The Commission agreed with Mr. Croddy in proceeding with obtaining estimates to install a school security system at the front door entrance. Mrs. Rohrman submitted her PTO report to the Commission.

Sister James Michael advised the Istep tests have been completed and have been sent to be graded; Teachers attended the INPEC conference; Flu Shots are available at the School 10/11/06; Educating Kids about Guns and Violence will take place 10/13/06; Student/Parent Teacher conferences will take place 10/17-18/06; Fall Break is 10/19-20/06; a mass for Sr. Guerin will take place on 10/20/06 and the Arch Bishop will preside over the mass on 1/24/06.

The next meeting is scheduled for November 14, 2006 at 7:30p.m. There being no further business before the Commission, there was a motion to adjourn. The motion was seconded, and the Commission adjourned at 9:45 p.m.

Respectfully submitted,

John A. Hovanec, Secretary