

St Jude School Commission Minutes of the Meeting Held January 13, 2004

The St. Jude School Commission (the "Commission") met on January 13, 2004. The following members of the Commission were present, constituting a quorum: Greg Dant, Chairman; Greg Jackson, Vice Chairman; Sr. James Michael, Ex-Officio Member and Administrative Officer; Bessie Davey, Member; Bill Hampton, Member; Paul Sahm, Member; and, John Swhear, Secretary.

The Chairman opened the meeting at 7:00pm. He recognized Sister James Michael who provided an opening prayer.

The minutes from the previous meeting of the Commission, held on November 10, 2003, having been previously distributed to the members of the Commission, were approved by voice vote with one minor modification.

First, the Chairman reported that he talked with Father Banet regarding the Parental Concern Protocol. Father requested that Sister get input regarding the policy from the school faculty. He also inquired as to how this would be published. Sister stated that the policy will go home to the parents in the registration packet every year. It will also be in the handbook. We may also include it in the school newsletter.

Next, the Commission discussed the eighth grade trip policy. It was decided that the Commission will develop a documented policy on the subject. Sister will draft a policy and bring it to the Commission for discussion and review.

The next item of business was the parent survey and the Parish survey. The Parish Council is looking at the results and will inform the Commission of what actions the Commission should take regarding the survey.

Next, the Commission discussed the possibility of having a full time religion teacher for the Middle School. The Commission understands that there are budgetary constraints surrounding staffing issues; but, it is also extremely important to adequately staff the religious education in the Middle School. The Commission will discuss this subject further in the future.

Next, Mr. Swhear reported on the Technology Committee. The Committee has re-grouped after the holidays. There are significant work efforts to be tackled for the remainder of the year. Mr. Swhear is working on methods to keep the team committed to the priority tasks.

Next, Ms. Davey gave the Marketing Committee report. She suggested that possibly business links could be sold on our website that would link to parishioner businesses. She also suggested that we establish an Endowment Committee off of the Marketing Committee to determine methods of building the school endowment.

Next, Mr. Sahm reported on the Finance Committee. Mr. Sahm distributed the budget highlights and the Commission discussed the details. It was determined that the Commission will continue to discuss budget issues at each meeting and drill down to the next level of detail to manage the budget throughout the year.

The next report was from the Membership Committee. Mr. Dant reported that the Committee has two names to pursue as members of the Commission. Mr. Jackson will pursue discernment and report at the next meeting.

Next it was reported that Ms. Sabrina Young has information from Dennis Nichols at Perry Township and will update St. Jude's specifications regarding Safety. Ms. Young has received funding from the PTO for six walkie talkies for communication from the various zones of the school facility in times of emergency.

She has also procured a radio that will connect to the administration at Clinton Young that operates even in times of power failure.

Next, Sister James Michael gave the Principal's report to the Commission. She reported that Catholic Schools Week will take place the week of January 25. The Science Fair will be next week. The Speech Team is going very well. Finally, she reported on the Milliken program.

The next meeting is scheduled for March 9, 2004 at 7:00p.m. There being no further business before the Commission, there was a motion to adjourn. The motion was seconded, and the Commission adjourned at 8:45p.m.

Respectfully submitted,

John Swhear
Secretary